



Professional Computer Systems, Co.

Professional Computer Systems, Co.
3710 Timberline Drive
Denison, IA 51442
712-263-3106
www.pcsc.com

Utilit-e Insight Employee Portal

Thursday, July 22, 2010

Course Location:

Webinar

Course Schedule:

The class begins at **1:00 PM CST** and ends approximately at **3:00 PM CST**.

Register one of the following ways:

- Call Dana at PCS - 712-263-3106
- Fax this form to PCS at 712-263-8145 Attn: Dana
- E-mail to danai@pcsc.com
- Register online at:
<http://www.pcsc.com/productSupport/classRegistration.asp>

Class Description:

PCS will demonstrate the new employee portal that is being developed in 2010. There are two pieces that are in the works at this point. One is an employee information area, where an employee can sign in to a website and see their check history, deduction and benefit information, withholding exemptions, etc.

A second piece is an employee time entry system where an employee can enter their time, submit it to their supervisor for approval, and then have it uploaded to the Payroll time entry screen.

Prerequisite: No prerequisites for this webinar.

Registration fee is included with the Annual Support Agreement.

Fill out this form and fax back to PCS at 712-263-8145 or send via mail – PCS - PO Box 116 – Denison, IA 51442

Please register the following person(s) for the *Utilit-e Insight* Employee Portal webinar on July 22, 2010. Registration fee is included with the Annual Support Agreement.

Name: _____

Number of attendees: _____

Remote access requested: _____

E-mail: _____

Utility: _____

Phone: _____



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Upon receiving your registration request a confirmation will be sent.